

Meeting Minutes
BLACKSTONE LIBRARY BOARD OF TRUSTEES
August 8, 2022
6:00 p.m.
BLACKSTONE PUBLIC LIBRARY

Present:

Lisa Cheever, Director

MaryAnn Dobeck

Mary Lou Branchaud, Chair

Kate Renaud, Co-Secretary

Jean Alexandrowicz

1) Opening:

- a) Meeting was called to order at 6:00 p.m. Patty Guzinski and Kelly Gillis were absent.
- b) No Minutes to approve.
- c) Next meeting September 12, 2022
- d) Library Closings: August 27, 2022 (asphalt) & September 5, 2022
- e) Next Friend's Meeting; September 20, 2022

2) Finances:

- a) FY22 encumbrances were reviewed.
- b) Discussed FY23 Budget. \$600 reserve fund transfer request for books and periodicals approved by the Board of Selectmen. It will be presented to Finance Committee. Director reviewed Financial Spreadsheet and Account Balances. Professional development has been separated out from Travel. A new line item to be assigned by the Town Accountant. Reviewed month purchases and Director will provide detailed breakdown of Technology. Discussed overtime processing and cost of manpower.
- c) Discussed approval of reserve fund transfer by Board of Selectmen. Finance Committee will need to approve prior to submission of State Aid Grant.

3) Directors Reports and Discussions:

- a) Director shared Highlight of the Month – Just for Kids Access Video on Demand, shared July program and events as well as upcoming, reviewed Hoopla Sats.
- b) Discussed Building Report. NAE/NCE battery was replaced, all security alarms were tested and are working correctly, Correctional Crew worked inside cleaning and on outdoor weeding, Complete Site Solutions gifted the library landscaping services, Irrigation system shut off in compliance with water ban.
- c) Reviewed Collection Development Policy. Following discussion of edits Mary Ann Dobeck made a motion to approve policy as written with discussed changes. Kate Renaud seconded: all voted in favor.
- d) Strategic Plan was reviewed and discussed. Director to make changes and present for formal approval at September 12 meeting.
- e) Children's Room Report, Adult Services Report, YA Report and Circulation and Tech Services Report were discussed.

- 4) Trustees: Reports and Discussion:
- a) FY2023 forms and organization matters discussed. Moving forward all Board Officers will be added to Meeting Cancellation form. Board Members will provide contact information for Organizational form to Chair.
 - b) Chair shared highlights from Chief Sweeney's retirement celebration.
 - c) Correspondence discussed. Thank you sent to Complete Site Solutions for donation of landscaping services. Reviewed correspondence from MLA offering to help as libraries address Book Challenges. The ability to use Zoom meeting for Board Meetings has been extended through March 2023.
 - d) Discussed new Officer of Veteran Affairs Dennis Pimenta and opportunities for collaboration.
 - e) Discussed upcoming 20th Anniversary of Blackstone Public Library and proposed celebratory event in June 2024.
 - f) Other Matters Discussed: None
- 5) Old Business:
- a) Meeting with Town Administrator to be determined.
 - b) Jean Alexandrowicz, previously discussed and approved Collection Development Policy
 - c) Chair reviewed Trustee Calendar
- 6) Good and Welfare: None
- 7) Adjournment:
- a) Jean Alexandrowicz made a motion to adjourn the meeting at 7:55 p.m., MaryAnn Dobeck seconded: all voted in favor.

X

Kate Renaud
Trustee, Blackstone Public Library