

Blackstone Public Library
Board of Trustees Minutes
March 14, 2016

Present:

Lisa Cheever, Director

Mary Lou Branchaud, Chair

Linda Hemphill, Vice-Chair

Jean Alexandrowicz

Deb Ristaino

Kathy Tata

Patty Guzinski, Secretary

1) Opening:

- a. Meeting was called to order at 6:34 p.m. All were present.
- b. Next meeting is April 11, 2016 at 6:30 p.m.
- c. Deb made a motion to approve the minutes of February 22, 2016 as written. Linda seconded; all voted in favor.
- d. Library Closings: None.
- e. Next Friends meeting: March 15, 2016.

2) Finances:

- a. Invoices were signed and discussed. An invoice in the amount of \$1,878 was submitted by David Dionne for ballast and bulb replacements and labor. This will be paid from the Building Repair and Maintenance line.
- b. FY16 budget was reviewed and discussed. LIG/MEG payment will be posted in April.
- c. FY17 proposed budget was discussed. Following discussion, Jean made a motion to approve the modifications made to the copier warrant article. Kathy seconded; all voted in favor.
- d. The FY17 proposed Library Budget is scheduled to be discussed at the Finance Committee meeting on March 28, 2016 at 7:00 p.m.

3) Director's and Assistant Director's Reports and Discussions:

- a. All policy discussion was tabled until the upcoming Policy Meeting.
- b. Deb made a motion to approve payment up to \$225 from LIG/MEG for CPR and First Aid training for designated staff. Kathy seconded; all voted in favor.
- c. Director noted that a Billed Item list will be generated semi-annually for review.
- d. Following discussion, Jean made a motion to approve \$60 to be paid from the Gift Account for kitchen supplies needed for upcoming programs. Linda seconded; all voted in favor.
- e. Upcoming programs are Jewelry Making Workshop on April 11th and Clean Eating Program on March 31st.
- f. Assistant Director's report was reviewed and discussed.

4) Chairperson and Trustee Reports and Discussion:

- a. FY16 approved Warrant Article was discussed. The replacement of the vacuum cleaner utilizing these funds was discussed.

- b. Volunteer Appreciation Night is scheduled for Thursday, April 28, 2016.
 - c. Annual goals will be reviewed at the April meeting.
- 5) Old Business:
- a. Policy review meeting is scheduled for April 4, 2016 at 6:30 p.m. Jean will send out information on specific policies to be reviewed.
 - b. Director's Review is scheduled to be compiled and tabulated at the meeting on May 17, 2016 at 6:00 p.m.
 - c. Action items were reviewed and discussed.
- 6) Good and Welfare:
- a. Director distributed handouts from the Legislative Breakfast on Library state funding and proposed cuts in state aid.
- 7) Meeting was adjourned at 9:12 p.m.