

Blackstone Public Library
Board of Trustees Minutes
May 14, 2018

Present:

Lisa Cheever, Director

Mary Lou Branchaud, Chair

Linda Hemphill, Vice-Chair

Patty Guzinski, Secretary

Jean Alexandrowicz

Deb Ristaino

Kelly Gillis

1) Opening:

- a. Meeting was called to order at 6:46 p.m. All were present.
- b. Next meeting date: May 21, 2018 at 6:00 p.m. to compile and collate Director's Review and sign invoices.
- c. Deb made a motion to approve the minutes of April 9, 2018. Kelly seconded; all voted in favor.
- d. Library Closings: May 28, 2018 for Memorial Day. The Library will close at 5:00 p.m. on Tuesday, May 29, 2018 for the Annual Town Meeting.

2) Finances:

- a. Invoices were signed and discussed.
- b. FY19 Budget was reviewed and discussed. The Director, Chairperson, and Patty met with the Town Administrator to discuss the Finance Committee's recommendation regarding the Library Budget. Mr. Keyes had clarified questions the Board had regarding amending the Finance Committee's recommended Library Budget. It was noted that the Library's proposed Budget for FY19 was fully supported by the Board of Selectmen. Following further discussion, Deb made a motion for the Chairperson to amend the Library Budget at the Annual Town Meeting to reinstate \$26,118 with the source of funding to be Free Cash. Jean seconded the motion; all voted in favor.

3) Director's Report and Discussions:

- a. YA and Adult Summer Reading Programs were discussed. Jean made a motion to approve \$140 from the Gift Account to purchase gift cards for the YA and Adult Summer Reading Programs. Deb seconded; all voted in favor.
- b. Children's Summer Reading Program was discussed. Requests for craft supplies and prizes were made to the Friends. The Friends have noted a decrease in funds. Additional source of funding may be required for some programs and events such as the Halloween Party. An upcoming Beer and Dynamite fundraiser is scheduled for June 8th. Friends are asking for donations of desserts.

4) Chairperson/Trustee Reports and Discussions:

- a. A policy for the donation of weeded library materials to the Friends group was discussed. Jean will incorporate this language in the appropriate policy section and present at the next meeting. Discussion took place concerning the need for the Friends to maintain their 501(c)3 status in order to be gifted these materials for re-sale.

- b. The policy concerning use of the Library for political campaigning has been submitted to Town Counsel. No answer has been received at this time.

5) Adjournment:

- a. Linda made a motion to adjourn the meeting at 8:00 p.m. Jean seconded; all voted in favor.